

# **BOARD OF ELECTIONS AND VOTER REGISTRATION OF JASPER COUNTY**

## **BOARD MEETING MINUTES – MAY 10, 2018**

**PRESENT:** Chairman Joseph Arzillo; Vice Chairperson Pamela M. Williams; Mrs. Denise Davidson; Ms. Carrie Fair; Mrs. Regenia Scott; Mr. John Kemp; Mr. Carl Tyler and the Director Ms. Jeanine Bostick.

**ABSENT:** Mr. Rodney Catterton.

The meeting was called to order by Chairman Arzillo.

**INVOCATION:** Mrs. Scott.

**NOTIFICATION OF MEDIA:** Confirmed by Director.

Pledge Allegiance by all.

**APPROVAL OF AGENDA:** Motioned by Vice Chairperson Williams and seconded by Mr. Tyler to approve the agenda for tonight's meeting. Motion carried unanimously.

**APPROVAL OF MINUTES: April 12, 2018:** Motioned by Mr. Tyler and seconded by Vice Chairperson Williams to approve the minutes from the last Board meeting. Mrs. Davidson wanted to put on record she is not in agreement with not allowing observers in the absentee precinct. Motion carried unanimously.

**PUBLIC COMMENTS:** None.

**EXECUTIVE SESSION. ELECTION PERSONNEL:** Motioned to enter into Executive Session by Mrs. Scott, motioned seconded by Mr. Kemp. Motion carried unanimously. Ms. Fair motioned to return out of Executive Session, seconded by Mrs. Scott. Mrs. Scott motioned to reinstated poll worker, seconded by Vice Chairperson Williams. Motion carried unanimously.

**OLD BUSINESS, Ad for Voter Registration Drive (Ms. Fair):** Ms. Fair is requesting a ad be posted the local newspapers of all voter registration drives and election although the State requires a notice of election be posted sixty days prior to any election and ran twice two weeks apart. It was instructed that Ms. Fair write the verbiage for the ad; size for the ad and report back to the Board with a cost.

**Ballot By Mail (Ms. Fair):** Ms. Fair stated she would like the Board to consider the possibility of Ballot By Mail at those precincts with low voter turnouts. It was instructed that Ms. Fair draft a letter to the Jasper County Delegation requesting this matter be considered.

**Handling of Complaints (Mr. Kemp):** Mr. Kemp stated the guidelines of handling of complaints were not a law it is a guideline the Board can use when complaints are brought in from the public. Motions to approve the guideline were held at the last meeting. No further discussion a call for a vote was taken: (6) Yes: Mrs. Davidson; Ms. Fair; Mr. Kemp; Chairman Arzillo; Mrs. Scott and Mr. Tyler. (1) Oppose: Vice Chairperson Williams. Motion carried.

**Canvass Hearing and Certification Guidelines (Mr. Kemp):** Mr. Kemp explained the guideline are just guidelines and can be changed at anytime. Motioned to approve the guideline was held at the last meeting. No further discussion a called for vote was taken: (6) Yes: Mrs. Davidson; Ms. Fair; Mr. Kemp; Chairman Arzillo; Mrs. Scott and Mr. Tyler. (1) Oppose: Vice Chairperson Williams. Motion carried.

**Board Member Precinct Checklist: (Mr. Kemp/Ms. Bostick):** Mr. Kemp and Ms. Bostick stated a motion to use the Board Member Precinct Checklist was approve at the last meeting. After discussion a call for a vote was taken: (6) Yes: Vice Chairperson Williams; Ms. Fair; Mr. Kemp; Chairman Arzillo; Mrs. Scott and Mr. Tyler. (1) Oppose: Mrs. Davidson. All checklists and guidelines will be kept in a file and all forms are to be dated. Motion carried.

**NEW BUSINESS Amending the Proposed 2018-2019 Budget (Mr. Kemp):** Mr. Kemp would like to see the following amendments added to the proposed 2018-2019 budget:

1. Delivery and Pickup Service of Voting machines: \$2,200 per election approximately \$14,000 annually.
2. Supplement Poll Workers by \$25 Election Day **only**, \$10,875 for 145 poll workers
3. Reduce Refurbish cost of office by \$40,000 request only \$10,000
4. Remove Bulk Mailing expense of \$5,000 this expense was paid out of 2017-2018 budget
5. Delete Media expense \$5,000 it's not required
6. Remove \$1,500 for June Elections Commercial Ballot printing (the Director stated this amount will be covered out of the 2017-2018 budget however we still had the July 17, 2018 Special General Election to cover. Amount will be left in the proposed budget.

Motioned by Mrs. Scott, seconded by Mr. Tyler to approved the proposed changes to the proposed 2018-2019 budget. Motion amended by Mr. Kemp, seconded by Mrs. Scott to remove item #6 entirely. No further discussion. 6) Yes: Vice Chairperson Williams; Ms. Fair; Mr. Kemp; Chairman Arzillo; Mrs. Scott and Mr. Tyler. (1) Abstain: Mrs. Davidson. Motion carried.

**DIRECTOR'S REPORT:** The Director reminded the Board of the upcoming election on May 15, 2018 and asked that all Baord members be in place by 9am for the validity of the absentee ballots and to also stop by the precincts and utilize the Board Member's Precinct Checklist.

Total registered voters: **18,096** as of April 29, 2018.

**CHAIRMAN'S REPORT:** None.

**BOARD ISSUES AND CONCERNS:** Mrs. Scott thanked the Director for an awesome job at the poll workers training.

Mrs. Davidson stated she wanted a copy of the security letter that was sent by Office Boyd of the Sheriff department.

Mr. Kemp stated he emailed Chris Whitmire of the State Election Commission about needing a quorum for the validation of absentee on Election Day. Mr. Whitmire stated no you did not a quorum. Mr. Kemp also inquired about an outside vendor overseeing this process Mr. Whitmire stated no outside vendor oversees this process. Mr. Whitmire emailed state the Board is working under the direction of the Director regarding the Absentee process.

Vice Chairperson Williams asked that all Board members familiarized themselves with the Absentee procedures, what to have, and what can be seen by the board and the public.

**TOPIC(S) OF DISCUSSION FOR NEXT MEETING:** Overview of Election

**ADJOURNMENT:** Motioned by Vice Chairperson Williams to adjourn, seconded by Ms. Fair. Meeting adjourned at 6:37pm. Motion carried unanimously.

Sincerely by submitted: Jeanine M. Bostick, Director

cc: File; Board Members; Mr. Andy Fulghum, County Administrator; Judy Frank, Clerk of Council and Jasper County Delegation.